

Tenancy/Application Fees

Administration & Reference Fees (Combined)

Are equal to one week's Rent*, £200* is the minimum fee chargeable in the scenario one week's rent is lesser in amount. £25* is applicable for each Guarantor added to any application.

This includes:

- ✦ Negotiating terms of tenancy establishing agreeable grounds between all parties involved
- ✦ Production of the tenancy agreement including any individually negotiated clauses
- ✦ Production of the guarantor agreement if applicable
- ✦ Collecting, submitting and completing reference reports to tender to your prospective landlord
- ✦ Obtaining and verifying all safety certificates and consents are in place prior to the move in date
- ✦ Arranging quotes and organising any work required pre-let
- ✦ Ensuring all paperwork is complete and in place prior to the move in date
- ✦ Arranging for the appropriate deposit documentation to be signed & ensuring the deposit is protected providing a certificate of registration where applicable
- ✦ Making payment of the move in monies

Check In/Out and/or Inventory Fees

The Check In/Out fee as a minimum is £50* however varies with property size, location and amount of rooms. Inventory Fees also vary & both costs are available upon request. These costs are typically split with the landlord unless agreed otherwise, schedule of payment & amounts may vary.

Renewal Fee(s)

Is chargeable at £200* which includes the cost of renewing/re-protecting your security deposit.

Applicant Payments

A two week Holding Deposit is payable at point of making an offer which is offset against initial rent payment should the tenancy proceed.

Before tenancy:

- ✦ One month's rent in advance is required (unless longer is agreed)
- ✦ A security deposit usually equivalent to 6 weeks' rent is required

*inc VAT where applicable

Disclaimer: Please note the above is subject to change depending on individual circumstances.